



Engineering Supervisor

Grimsby Power is located in the Town of Grimsby, on the western edge of the Region of Niagara. Grimsby Power serves over 11,700 customers and is committed to providing the Town of Grimsby with an economical, safe and reliable supply of energy.

Grimsby Power is looking for an Engineering Supervisor to be able to provide direction, supervision and coordination of work related to the design, installation, construction, operations, repairs, maintenance, and commissioning of all types of Distribution and Station (TS) assets. This position will direct Engineering and Design Technicians and will execute policies, procedures, and practices which support a safe, healthy, and efficient work environment.

The ideal candidate is one who has mastered the design of electrical equipment systems and who is prepared for a new challenge. If you aspire to lead the design of distribution and station projects by maximizing leadership skills, utilizing computer applications, and are organized, detail oriented, and results focused then this position should be one of interest.

The successful applicant will have the following minimum qualifications:

- A minimum of five years of experience in an electrical engineering discipline involving design, construction, and commissioning of electrical equipment;
- Possess an in depth knowledge of design standards and regulations pertaining to the electrical equipment area of expertise;
- Ability to interpret and implement technical specification/standards;
- Ability to analyze processes and articulate recommendations for improvements.

Education Required Licenses or Special Requirements:

- University Degree in Electrical Engineering;
- Professional Engineers designation (P.Eng.);

Grimsby Power is dedicated to developing a highly skilled and motivated workforce. We offer a comprehensive compensation package that includes competitive wage rates, medical and dental benefits, and a defined benefit pension plan.

Qualified applicants are invited to forward their letter of application and resume, which clearly demonstrates how they meet the requirements of the position, by **Monday June 15th, 2020**. Please reference "Engineering Supervisor" in the subject line.

Human Resources
Grimsby Power Incorporated
231 Roberts Road
Grimsby, ON L3M 5N2
Email: careers@grimsbypower.com

The full Job Description is available on Grimsby Power's website <https://www.grimsbypower.com/>

No phone calls please. Grimsby Power is an equal opportunity employer. We thank all applicants for their interest; however, only those selected to be interviewed will be contacted.



JOB DESCRIPTION

POSITION: **ENGINEERING SUPERVISOR**

WORK GROUP: **Management/Supervisory**

FUNCTION:

This position directs, supervises and coordinates work related to the design, installation, construction, operations, repairs, maintenance, and commissioning of all types of Distribution and Station equipment. The Engineering Supervisor plays a key role in the technical and financial planning of Distribution and Station assets. In doing so will direct Engineering Technicians and will execute policies, procedures, and practices which support a safe, healthy, and efficient work environment.

ORGANIZATIONAL RELATIONSHIP:

- Responsible to the Director of Engineering and Operations
- Works closely with Departmental Managers and third party service providers

RESPONSIBILITIES:

- Directs the preparation of cost effective work order packages, for the system access, renewal, and service activities on the electrical distribution system & station, consisting of work orders, construction schematics, and bills of material;
- Certify design drawings, specifications, and standards as a Registered Professional Engineer in the Province of Ontario;
- Verifies field installations are built to construction standards as required by the construction verification program and Regulation 22/04;
- Accountable for safety performance, work quality, staff development, staff productivity and work efficiency to achieve organizational goals within the Engineering Department.
- Ensures staff and third party service providers comply with all Federal and Provincial legislation including industry codes as well as health and safety, employment, labour, and environmental standards;
- Recommend personnel actions such as hiring, promotions, and discipline;

- Supervises staff which includes performance evaluation, training, work allocation, and problem resolution;
- Administers/Creates corporate policies, procedures, and collective agreement;
- Works closely with Operations (includes purchasing and stores functions) to ensure projects are completed in a safe, efficient, timely, and cost effective manner;
- Prepare tender/RFPQ documents for contracted bids, reviews, evaluates and makes recommendations of successful bidder;
- Prepares departmental operating and capital budgets on an annual basis which will include estimating for major projects, equipment replacements, and resources;
- Executes expenditures for plans, projects, and programs according to OM&A and Capital Budgets;
- Develops and implements improved methods in the design of the electrical system to promote efficiency of services and reduced costs;
- Develops data management procedures and manages appropriate distribution/station records utilizing data bases and the GIS ESRI system;
- Provide support to ensure staff receive necessary training as required;
- Prepare written reports on engineering activities.

QUALIFICATIONS:

- A minimum five years of experience in an electrical engineering discipline involving design, construction, and commissioning of electrical equipment;
- Possess an in depth knowledge of design standards and regulations pertaining to the electrical equipment area of expertise;
- Ability to interpret and implement technical specifications/standards;
- Communicate effectively and concisely, orally, electronically (e-mail), and in writing;
- Demonstrated proficiency in the use of personal computers with Windows based operating environment including Microsoft applications such as Outlook, Excel, & Word;
- Ability to analyze processes and articulate recommendations for improvements.

EDUCATION REQUIRED:

- University Degree in Electrical Engineering;
- Post or continuing educational courses in Management Studies and/or Business an asset.

LICENCES OR SPECIAL REQUIREMENTS:

- Professional Engineers designation (P.Eng.);
- Valid Class G drivers license with a clean abstract.

WORKING ENVIRONMENT:

- Typical office workstation in an air-conditioned office;
- Occasional outdoor environment in all types of weather;
- Occasional warehouse environment with exposure to noise, vehicle exhaust, temperature variations, and dust.

TYPE OF CANDIDATE:

The ideal candidate is one who has mastered the design of electrical equipment systems and who is prepared for a new challenge. If you aspire to lead the design of distribution and station projects by maximizing leadership skills, utilizing computer applications, and are organized, detail oriented, and results focused then this position should be one of interest.